



## **HERITAGE INTERPRETERS**

Hours: 40hrs /week

Wage: \$18.50 / hour (+ vacation)

Start Date: May 19th 2026

End Date: September 8th 2026

**Application Deadline: Friday May 1st 2026**

**Positions are funded by:**

### **Young Canada Works**

Eligibility for Young Canada Works:

- are a Canadian citizen or a permanent resident, or have refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent resident status are not eligible);
- are legally entitled to work in Canada (have a valid social insurance number);
- are between 16 and 30 years of age inclusively at the start of employment; and
- are a high school, college, CEGEP or university student.

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### **Canada Summer Jobs**

Eligibility for Canada Summer Jobs

- be between 15 and 30 years of age at the beginning of the employment period
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment and
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

**Job Description:**

A Heritage Interpreter at Glenaladale Estate plays a key role in bringing the site's rich history, P.E.I.'s Scottish cultural traditions, natural environment and agricultural legacy to life for visitors of all ages. Their responsibilities include delivering engaging, accurate, and accessible tours throughout the historic mansion, and schoolhouse, while supporting the capacities of visitors to use the resources for self guided sculpture forest and trail tours. Interpreters research and communicate key stories connected to the diverse Glenaladale history, social and cultural heritage, and ongoing restoration efforts, ensuring all information reflects current research and inclusive interpretive practices. They prepare and present demonstration programs that deepen visitor understanding and support hands-on learning. Historical Interpreters also assist with event support, digitization projects, and the care of museum artifacts and interpretive materials. By welcoming visitors, answering questions, and gathering feedback, they help foster an inviting, educational, and memorable experience that strengthens public connection to Glenaladale's heritage.

We aim to also include opportunities for our historical interpreters to engage with our Scottish Cultural Centre's Collection. Learning how to catalogue incoming donations, digitize records, and research material for our database in accordance with our collections' policies and procedures. An opportunity to focus on personal academic topics of interest in relation to Glenaladale's history, while having support from staff/board members in their exploration of an area we can enrich our programming and tours.

**Ideal Candidate Qualifications & Interests:**

In addition to being a detail-oriented, self motivated individual who enjoys working on a team, candidates should possess the following qualifications:

- Graduated High school and pursuing studies in areas of History & Museums, Arts, Tourism, Anthropology, and/or Education.
- A keen interest and developing knowledge base in local/regional history and ability to connect historical narratives to contemporary themes or relevance.
- Experience or interest in growing skills in Public Speaking, Storytelling, Customer Service, and Historical Research
- A valid Drivers License or reliable transportation
- Capacity to support multilingual visitors and work with accessibility adaptations

**Key Responsibilities:**

- Prepare the site for daily visitors and assist with opening and closing duties
- Deliver engaging guided tours to visitors of all ages
- Answer questions about the site, facilities, and programming
- Assist with collections, research, digitization, and social media during non-tour times
- Maintain clean and organized public and staff spaces
- Record visitor feedback and report issues to supervisors

## **Training & Supervision**

- Paid on-site orientation and safety training provided
- Ongoing supervision and mentorship from experienced staff & Executive Board
- Opportunities to build skills in public speaking, research, and collections management activities

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- are between 16 and 30 years of age inclusively at the start of employment; and
- are a high school, college, CEGEP or university student.

Glenaladale Heritage Trust is committed to fostering an inclusive, respectful, and equitable workplace and community space. We welcome applications from all qualified candidates, including those from underrepresented groups such as Indigenous peoples, racialized persons, persons with disabilities, women, and members of the 2SLGBTQIA+ community. We are dedicated to fair and transparent hiring practices and encourage applicants to self-identify if they feel comfortable doing so. Accommodations are available throughout the recruitment process upon request and we encourage anyone who is interested in working with Glenaladale to reach out with questions!

## **HOW TO APPLY**

Interested candidates should submit their résumé and covering letter, detailing their qualifications as they relate to the position, to the attention of Hannah Morgan at [info@glenaladalepei.com](mailto:info@glenaladalepei.com).

Glenaladale Heritage Trust Inc. is committed to promoting a diverse workplace culture. We encourage applications from the BIPOC community, persons with disabilities, and other underrepresented groups. Where requested, we will provide accommodations to candidates for all aspects of the recruitment and selection process.