



ASSISTANT GROUNDS TECHNICIAN

Hours: 35 hrs /week

Wage: \$18.50 / hour (+ vacation)

Start Date: June 29th 2026

End Date: September 1st 2026

Application Deadline: Friday May 1st 2026

Positions are funded by:

Canada Summer Jobs

Eligibility for Canada Summer Jobs

- be between 15 and 30 years of age at the beginning of the employment period
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment and
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

Job Description

Glenaladale aims for our estate to be in line with any environmentally sustainable practices in consultation with local environmental groups and knowledgeable community members. We work closely with the local community environment groups and experts.. These folks will help in the mentoring of our Assistant Grounds Technician and the excellence in their tasks. This position will work primary outdoors and assist across the care and maintenance of our grounds, trails, and disc golf course.

Ideal Candidate Qualifications & Interests:

In addition to being a detail-oriented, self motivated individual who enjoys working on a team, candidates should possess the following qualifications:

- Graduated Highschool
- Experience with landscaping, gardening, and general maintenance of trails

- Familiarity with handtools, basic lawn care equipment, and their safe use
- First Aid and WHMIS certification would be considered an asset
- A valid Drivers License or reliable transportation
- Capacity to work outside in all reasonable weather conditions and interest in conservation practices

Key Tasks & Responsibilities

Grounds Maintenance

- Maintain lawns, gardens, walking trails, and wooded areas through regular mowing, trimming, raking, pruning, and debris removal.
- Care for flowerbeds, heritage plantings, and landscaping features to preserve the Estate's historic aesthetic.
- Monitor tree health and assist with basic tree care, including clearing fallen branches and reporting hazards.
- Maintain the sculpture forest and surrounding natural areas to ensure safe, attractive visitor access.

Site & Facility Care

- Assist with upkeep of outdoor structures such as fences, benches, signage, outbuildings, and interpretive installations.
- Perform minor repairs and notify management of larger maintenance needs.
- Support seasonal tasks such as snow removal, leaf cleanup, and storm recovery work.

Trail & Public Space Upkeep

- Inspect and maintain walking trails, disc golf course areas, picnic spots, and gathering spaces.
- Clear pathways, remove hazards, and ensure signage and wayfinding tools are visible and in good condition.
- Assist in preparing the grounds for tours, events, and programming.

Equipment Operation & Maintenance

- Operate lawn equipment, hand tools, and small machinery safely and responsibly.
- Perform routine cleaning, sharpening, fueling, and basic maintenance of equipment.
- Report mechanical issues and arrange servicing when needed.

Health, Safety & Environmental Care

- Follow all safety protocols when handling tools, chemicals, and equipment.
- Identify and address safety concerns on the property, including uneven surfaces, fallen branches, and potential wildlife issues.
- Support environmentally responsible practices such as composting, waste reduction, and habitat protection.

Event & Program Support

- Assist with setup and takedown for outdoor events, tours, educational programs, and community gatherings.
- Ensure outdoor spaces are clean, accessible, and welcoming for visitors.

Team Collaboration

- Work closely with staff, volunteers, and program leaders to support smooth site operations.
- Communicate grounds conditions, maintenance priorities, and emerging issues to management.

HOW TO APPLY

Interested candidates should submit their résumé and covering letter, detailing their qualifications as they relate to the position, to the attention of Hannah Morgan at info@glenaladalepei.com.

Glenaladale Heritage Trust Inc. is committed to promoting a diverse workplace culture. We encourage applications from the BIPOC community, persons with disabilities, and other underrepresented groups. Where requested, we will provide accommodations to candidates for all aspects of the recruitment and selection process.